



BRAMPTON PARK GOLF CLUB

Incident Report Form - Brampton Park Golf Club

Recorder's Name:	
Address:	
Post Code:	Telephone No:

Name of Identified Adult:	
Address:	
Post Code:	Telephone No:

Complainant's Name:	
Address:	
Post Code:	Telephone No:

Details of the allegations: [include: date; time; location; and nature of the incident]

Additional information: [include: witnesses; corroborative statements; etc.]
Have you discussed your concerns with the adult? What are their views?
<p>England Golf Governance department notified (01526 351824)</p> <p>Case Number (if allocated):</p> <p>Name of person spoken to:</p> <p>Date: _____ Time: _____</p>
<p>Action taken:</p> <p>Date: _____ Time: _____</p>
<p>Signature of Recorder:</p> <p>Signature of Complainant:</p>
<p>Data protection:</p> <p>England Golf safeguarding Department may use the information in this form (together with other information they obtain as a result of any investigation) to investigate the alleged incident and to take whatever action is deemed appropriate, in accordance with their Safeguarding Adults Policy and Procedures.</p> <p>Strict confidentiality will be maintained and information will only be shared on a “need to know” basis in the interests of safeguarding and in accordance with the company’s data protection policy. This may involve disclosing certain information to a number of organisations and individuals including relevant clubs and County bodies, individuals that are the subject of an investigation and/or Statutory agencies such as the Police and Adult Social Care.</p>

Report the incident to your Club Welfare Officer, Mick Ford tel: 07984 470840

This report is confidential, please do not share with anyone else.