

Incident Report Form - Brampton Park Golf Club

Recorder's Name:		
Address:		
Post Code:	Telephone No:	
Name of Identified Adult:		
Address:		
Post Code:	Telephone No:	
Complainant's Name:		
Address:		
Post Code:	Telephone No:	
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Details of the allegations: [include: date; time; location; and nature of the incident]		

Additional information: [include: witnesses; corroborative statements; etc.]		
Have you discussed your concerns with the adult? What are their views?		
England Golf Governance department notified (01526 351824)		
Case Number (if allocated):		
Name of person spoken to:		
Date:	Time:	
Action taken:		
Date:	Time:	
Signature of Recorder:		
Signature of Complainant		
Signature of Complainant:		
Data protection:		
England Golf afeguarding Department ma	y use the information in this form (together with other information they	
obtain as a result of any investigation) to investigate the alleged incident and to take whatever action is deemed		
appropriate, in accordance with their Safeguarding Adults Policy and Procedures.		
Strict confidentiality will be maintained and information will only be shared on a "need to know" basis in the		
interests of safeguarding and in accordance with the company's data protection policy. This may involve disclosing certain information to a number of organisations and individuals including relevant clubs and County bodies,		
individuals that are the subject of an investigation and/or Statutory agencies such as the Police and Adult Social		
Care.		

Report the incident to your Club Welfare Officer, Mick Ford email: cwo@bramptonparkgc.co.uk OR tel: 01480 434700 ext. 2 (or phone Club Secretary 07788880666)