Adults Safeguarding Policy

Brampton Park Golf Club · based on England Golf's safeguarding adults policy

Approved: 20 October 2026 **Effective from:** 20 October 2026 **Applies to:** everyone at the Club

> **If an adult is in immediate danger, call 999.** For any other concern, contact our Club Welfare Officer, Dave Humphreys, Club Welfare Officer: **07540 323182**, **cwo@bramptonparkgc.co.uk**. If he is not available, contact the England Golf Lead Safeguarding Officer: **01526 351824**, **safeguarding@englandgolf.org**.

1. Our commitment

Brampton Park Golf Club is committed to a safe and positive environment for everyone involved in golf, and follows England Golf's safeguarding adults policy and procedures.

Safeguarding duties apply to an **adult at risk**: someone aged 18 or over who has needs for care and support (whether or not these are being met), is experiencing or at risk of abuse or neglect, and because of those needs cannot protect themselves.

Principles

We follow the six principles of the Care Act 2014 statutory guidance: **empowerment**, **prevention**, **proportionality**, **protection**, **partnership** and **accountability**. Safeguarding should be person-led: wherever possible, we talk to the adult about what they want to happen, keep them involved, and ask for their consent before sharing information outside the Club. Under the Mental Capacity Act 2005, every adult has the right to make their own decisions unless they lack the capacity to do so.

- Every adult has the right to be protected from abuse, whatever their age, gender identity, religion, culture, ethnicity, sexual orientation, background, marital status or disability.
- Staff and volunteers share responsibility for protecting adults at risk, and we recognise the extra vulnerability of disabled adults, including those with hidden disabilities or communication differences.
- All concerns will be taken seriously and dealt with quickly and appropriately.
- We recognise the role of the statutory agencies and follow the procedures of the Cambridgeshire and Peterborough Safeguarding Adults Board.
- Confidentiality will be maintained, but the adult's safety and welfare come first when deciding whether to share information.

2. The law

This policy takes into account the Care Act 2014; the Mental Capacity Act 2005; the Safeguarding Vulnerable Groups Act 2006 and the Protection of Freedoms Act 2012; the Sexual Offences Act 2003; the Domestic Abuse Act 2021; the Equality Act 2010; the Human Rights Act 1998; and the Data Protection Act 2018 and UK GDPR.

The Club will review this policy at least every three years or when the law changes, use safe recruitment for roles that involve working with adults at risk, make sure everyone knows how to report a concern, and direct staff, volunteers and coaches to training appropriate to their role.

3. Reporting a concern

If you are worried about an adult, see or suspect abuse or poor practice, or are told something that may be abuse, tell the Club Welfare Officer without delay. You do not have to decide whether abuse has happened, and it is not your job to investigate. Concerns are recorded on an Incident Report Form, shared only with those who need to know, and sent to England Golf.

Immediate risk? Call 999 (or 101 for the Police), then complete an Incident Report Form and send it to England Golf within 24 hours.

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No immediate risk: where possible, talk to the adult about your concern and explain that you will need to share it with the Club Welfare Officer, Dave Humphreys, Club Welfare Officer: **07540 323182**, **cwo@bramptonparkgc.co.uk**.

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The Club Welfare Officer contacts England Golf's Lead Safeguarding Officer (01526 351824) with full details. If a referral to Cambridgeshire County Council is needed, the adult's consent is sought wherever possible, but a referral can be made without it if they, or others, remain at risk.

If an adult tells you about abuse

Do

- Stay calm, listen and take it seriously.
- Reassure them they have done the right thing.
- Ask what they would like to happen next.
- Explain that you may need to share the information, and why.
- Write down what they said, in their own words, as soon as possible.

Don't

- Dismiss the concern or show shock.
- Probe for more information than is offered.
- Promise to keep secrets.
- Investigate it yourself.
- Make negative comments about the person accused.

Anyone who raises a genuine concern, even if it turns out to be unfounded, will be supported.

4. Signs and types of abuse

Abuse can happen anywhere, including outside the Club, and can be carried out by anyone. Signs may include unexplained injuries; money or belongings going missing; someone no longer coming to, or enjoying, golf; weight loss or an unkempt appearance; changes in behaviour or confidence; self-harm; fear of a particular person or group; or the person telling you.

The Care Act 2014 recognises ten types of abuse: **physical**; **domestic**; **sexual**; **psychological or emotional**; **financial or material**; **modern slavery**; **discriminatory**; **organisational**; **neglect**; and **self-neglect**. Other concerns include forced marriage, so-called honour-based abuse, radicalisation, hate crime and cyber-bullying.

5. Consent and sharing information

Adults have the right to independence, choice and control over information about themselves. Staff and volunteers are not expected to guide an adult at risk through these decisions, but should inform England Golf without delay. Consent is not needed to seek advice from, or share information with, England Golf.

An adult may not want information shared because they are frightened, feel pressured, or fear losing control. Explore their worries, explain why sharing would help and with whom, and reassure them that support is available. If they still refuse, their wishes should normally be respected, unless:

- they appear to lack the mental capacity to make that decision (seek advice from England Golf);
- there is an emergency or a risk to life;
- other people, including children, are or may be at risk;
- a serious crime has been, or may be, committed; or
- someone in a position of trust is involved.

In these cases, record how the decision was made, seek advice from England Golf, and, unless it is unsafe, tell the adult what is being shared and why.

6. Useful contacts

Who	Contact
Emergency	999. Police non-emergency: 101
Club Welfare Officer	Dave Humphreys: 07540 323182, cwo@bramptonparkgc.co.uk
England Golf Lead Safeguarding Officer	01526 351824, safeguarding@englandgolf.org National Golf Centre, The Broadway, Woodhall Spa, Lincolnshire LN10 6PU
Cambridgeshire County Council, adult safeguarding	0345 045 5202 (Monday to Friday, 9am to 5pm) Out of hours: 01733 234 724
Ann Craft Trust (safeguarding adults in sport)	0115 951 5400, anncrafttrust.org
Samaritans	116 123 (free, 24 hours)
SafeGolf questions at the Club	Lucy Beadles, events@bramptonparkgc.co.uk

The Incident Report Form and England Golf's guidance on mental capacity, types of harm, consent and information sharing are available from the Club Welfare Officer.

Approval

Approved by: Greg Tack, Golf Operations Manager · **Signed:** GT · **Date approved:** 20 October 2026